



North Muskegon Public Schools Position Posting February 5, 2025

School Counselor – Middle/High School 2025-2026 School Year

North Muskegon Middle/High School is seeking a highly motivated and dedicated School Counselor to join our team. We are committed to providing a supportive and challenging learning environment where all students can thrive. The School Counselor will play a vital role in supporting the academic, social, and emotional development of our students in grades 6-12.

Position Overview: The Middle/High School Counselor provides comprehensive counseling services to students, collaborating with parents, teachers, and administrators to promote student success. This position requires a strong understanding of adolescent development, excellent communication and interpersonal skills, and a commitment to creating a positive and inclusive school climate.

Responsibilities:

- **Academic Counseling:**
 - Assist students with course selection, academic planning, and goal setting.
 - Monitor student academic progress and provide support to students struggling academically.
 - Collaborate with teachers and parents to develop individualized learning plans.
 - Provide information about graduation requirements, college applications, and career opportunities.
 - Administer and interpret academic assessments.
- **Social/Emotional Counseling:**
 - Provide individual and group counseling to students addressing social, emotional, and behavioral concerns.
 - Crisis intervention and management, including suicide prevention and threat assessment.
 - Develop and implement social skills programs and conflict resolution strategies.
 - Consult with parents, teachers, and administrators regarding student social-emotional needs.
 - Refer students and families to outside resources when necessary.
- **College and Career Counseling:**
 - Assist students with college exploration, application process, and financial aid.
 - Provide career counseling and guidance, including interest inventories and career exploration activities.
- **Collaboration and Consultation:**
 - Collaborate with teachers, administrators, and other school staff to support student success.
 - Communicate effectively with parents regarding student progress and concerns.
 - Participate in school-wide initiatives and committees.
 - Maintain accurate and confidential student records.
- **Other Duties:**
 - Perform other duties as assigned by the Principal or Dean of Students.

Qualifications:

- Master's Degree in School Counseling.
- Meets the Michigan certification requirements for school guidance and counseling (NT endorsement) and retains a current and valid certification as a professional school counselor, K-12 preferred.
- Experience working with middle/high school students is preferred.
- Knowledge of adolescent development, counseling theories, and best practices.
- Strong communication, interpersonal, and organizational skills.
- Ability to work effectively with diverse student populations.
- Experience with crisis intervention and management.
- Proficiency in using technology and student information systems.
- Experience with master schedule

If qualified & interested, persons should apply in writing with Resume, 3 Reference Letters and a Video Introducing yourself by 3 pm on February 28, 2025 to:

Ms. Jennifer Schultz, Principal
North Muskegon Public Schools
1507 Mills Avenue
North Muskegon, MI 49445
Email: khall@nmpls.net

Non-Discrimination Policy

It is the policy of North Muskegon Public Schools that no person shall, on the basis of race, color, national origin, sex, or disability, be excluded from participation in, be denied the benefits of, or be subject to discrimination during any program or activity or in employment.